

RMMGC Board Meeting

Monday 16th December 2024, 1.30pm, Millennium Lounge, RMMGC

In attendance

Pete Wood (PW), Carol Lyon (CL), Steve Lyon (SL), Debbie Leslie (DL) Alan Mercer (AM),
Scott Henderson (SH), Robert Sim (RS)

Apologies

Jamie Pert (JP)

**Meeting chaired by Pete Wood, Vice-Captain*

Welcome

PW welcomed everyone to the meeting.

Prize Draw

1st Gary Murray - £100
2nd Stewart Keir - £50
3rd Tony Williams - £25

Review of Action Point Register

Some action points were closed. Others to be carried forward into the new year.

Q & A on Submitted Reports

Secretary's Report

A preliminary discussion was held on maintaining membership growth, going forward.

CL reported that both bar and catering figures remain positive as we move into the winter season. Year on year, figures continue to follow a positive trend.

Treasurer's Report

RS confirmed that the variance between figures in the Treasurer's Report and Secretary's Report was due to calendar timings, however, our overall figures continue on a positive trend.

BM-SL/CL

PW raised the issue of rising operating costs in 2025 due to factors outwith the Club's control, including changes to national insurance employer contributions and increased wage costs. This will be discussed at the next Finance meeting, scheduled for mid-January.

RS referred to a question asked by JP re depreciation and provided clarification.

House Report

SH confirmed he will be on extended holiday during January and February 2025. PW confirmed he would undertake the necessary checks on the fire and intruder alarm systems.

SH reminded the Board that arrangements would also need to be put in place for taking down the Christmas decorations.

Match Report

No questions or comments.

New Members

CL sought clarity on two new member applications.

Junior Section

This Section continues to be very well supported by the Junior Convenors.

DL had received a copy of a draft Welcome letter for new Junior members for comment/approval. The Board agreed this was an excellent idea. CL to action.

Bar/Catering - update

DL confirmed that staff appraisals still outstanding will be conducted in January.

DL expressed disappointment at the number of last minute cancellations of Christmas lunches. A discussion was held regarding the possibility of setting up an online booking and payment system for social events, with the full amount for Christmas meals being paid in advance.

Enhancement Update

The 12 month post-contract snagging period ends on the 9th February 2025. The Board was reminded to note any outstanding issues in the snagging book. It was agreed that the RMMGC project leads should undertake a building inspection prior to this date.

Tournaments

Bookings for the 2025 events are progressing well.

Fundraising

DL has put together a calendar of social events for 2025.

Following a very successful Quiz Night in November, Michael Gove had been approached by members asking when the next one would take place. Michael has confirmed he would be happy to set up and host more regular Quiz Nights. DL confirmed there will be another in January.

Newsletter

CL advised that the December Newsletter will be issued pre-Christmas and invited suggestions for news items.

Governance Review

CL thanked the Board for feedback received on the proposed updates to the Standing Orders. These were agreed and approved. This latest version (dated December 2024) will be made available to members shortly.

A review of the Articles of Association, to reflect changes to the structure of the Board, is ongoing. All changes require to be legally verified.

PW and CL had discussed creating a 'role description' for each Board position, to help members understand what these positions involve. It was agreed that a list of overarching 'qualities' required of all Board positions would also be helpful, and that 'strong ambassador for the Club' should top this list.

Actions required between now and mid-January:

- Updated Standing Orders to be made available to members
- Revised Articles of Association to be approved and signed off by legal representative
- Nominations for Board positions to be sought ahead of AGM

A.O.C.B.

AM advised the Board that he has the capacity to migrate our webmail service to a more cost effective alternative. Following discussion, it was agreed that AM would take this proposal forward.

CL advised the Board that she had received a communication from the new Scottish Golf Regional Development Manager for Central Region, offering his support. It was agreed that a meeting would be arranged post AGM.

The meeting closed at 4:00pm

Date of next meeting: Monday 20th January 2024 at 1:30pm